

The 2025 International Taxation Academy

Brief Notes for International Participants

❖ Training Period

18th August to 29th August, 2025

❖ Venue

Training Institute, Ministry of Finance (MOFTI)

No. 3, Ln. 142, Sec. 6, Roosevelt Rd., Wenshan Dist., Taipei City
116055, R.O.C. (Taiwan)

❖ Airfare Funding Support

The Ministry of Foreign Affairs (MOFA) will purchase each international participant with an economy-class plane ticket for the round trip between the international airport nearest to the participant's place of work and the Taoyuan International Airport, via the most direct route. There is no need to buy your ticket on your own.

❖ Entry Visa Application

Please make sure that the entry visa specifically for participation in the program has been approved. Upon receiving the visa, please check that it is of the correct type and covers the entire duration of the program in Taiwan, R.O.C.

❖ Accommodation

1. The MOFTI will provide each international participant with a dormitory room free of charge. Each dormitory room is equipped with a bathroom plus shower. Washing machines can be found in the laundry room on the dormitory floor.

There is also a social room, exercise room, and KTV room on the 2nd floor of dormitory building.

2. The MOFTI will also provide each international participant with a bedsheet, pillow, quilt, and cover. There is no room service. Every participant is responsible for keeping the room neat and

clean.

3. The MOFTI offers meals during the training days in the dining room on the 2nd floor of the dormitory building.

❖ Insurance

1. Accident insurance will be provided for each international participant during the training period in R.O.C. (Taiwan).
2. MOFA shall subsidize the medical expense for each international participant to the amount of NT\$500 in case of illness during the training period in R.O.C. (Taiwan).

❖ Arrival and Departure

1. The arrival date of international participants should be one or two days before the opening day of the program. The departure date should be within two days after the closing ceremony of the Academy. If the arrival is unduly delayed, MOFA reserves the right to cancel the participation of the international participant and his/her air ticket (if issued). The port of entry to the R.O.C. (Taiwan) is Taoyuan International Airport.

※ *International participants may take the car rented by MOFTI at Taoyuan International Airport to the training venue. This car service is free of charge.*

2. Application for an extension of the training period will not be approved. Upon the completion of their training, international participants should return to their home countries as arranged by MOFA. Any additional expenses or risks incurred due to a change of travel arrangements or personal behavior will be the sole responsibility of the participant.

❖ Attendance, Performance, and Other Undertakings

1. Family members, relatives, friends, or pets are not permitted to accompany the participants to attend the training program.
2. Please be punctual and attentive during all program sessions. If the participant must absent himself/herself from classes, please

inform the staff of the situation. Poor attendance may result in the early termination of the participant's enrollment in the program, which could lead to the participant being required to refund the airfare. The performance of the participants will be evaluated by the faculty and MOFTI. Any suggestions or comments on the program for the future improvement are welcome.

3. Participants are requested to focus on training courses during this program. Doing other business or political activities during this program is discouraged.
4. A certificate will be given to participants who have attended all courses at the closing ceremony on the final day.
5. A participant's right to take part in the Academy may be terminated if the participant:
 - (a) has been found guilty of serious misconduct;
 - (b) has been found guilty of unsatisfactory performance during training;
 - (c) has been continuously ill or has a mental or physical disability preventing active participation in the course or is repeatedly absent from the course;
 - (d) has been found unable to participate fully due to language deficiencies;
 - (e) has been found engaging in political activities or any form of employment for profit or gain;
 - (f) has been found in violation of instructions or conditions stipulated by MOFA and the MOFTI in respect of the training; and
 - (g) has been recalled by his/her home country.
6. In the event that it is inevitable for a participant to return home temporarily during the training period, the participant must seek approval from MOFA and is responsible for his/her own travel expenses and any risks incurred.

✚ Travel Advice

The average temperature and humidity during the program in Taipei,

R.O.C. (Taiwan) are:

	<u>Temperature</u>	<u>Humidity</u>
August to September	90 F (32 ° C)	80%

1. The dress code for the training period is as follows:

- Smart casual for the first/opening day of the program.
- Formal/business attire is required for the closing ceremony on the last day.
- When participants are in class or out and about, recommended clothing includes sweat-wicking or cotton shirts, blouses, loose skirts and trousers, casual sportswear, and comfortable sports shoes. A light jacket is recommended for indoor environments with strong air conditioning.

2. The electricity in the R.O.C. is 110 volts/60Hz.